

Derwen Foundation School  
Main Road  
Higher Kinnerton  
Flintshire  
CH4 9AJ



'Developing Potential Through  
Educational Excellence'

Ysgol Sefydledig Derwen  
Prif Ffordd  
Higher Kinnerton  
Sir y Fflint  
CH4 9AJ

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Mr R K Jones, B Ed. (Hons) N.P.Q.H  
Pennaeth/Headteacher

17 March 2020

Dear Parent/Carer

I am writing to provide an update on the school's measures to the COVID-19 situation. I want to reassure you that contingency plans are in place to ensure some continuity of learning for our pupils, should in the worst-case scenario, there be an enforced closure of schools.

At the time of writing this the school will remain open, should this change at any time, all parents will be notified via txt message at the earliest opportunity.

Please ensure you read the following information carefully:

- As a school we will be working hard to reduce the mobility of people accessing the school site. With that in mind we have introduced the following temporary measures.
- The school remains open –this is the current official guidance we have been given.
- Pupils should attend unless they feel unwell – if your child/ren have any of the following symptoms they should remain at home for 14 days: a new continuous cough and or a temperature. (The 14-day period starts from the day when the first person in the house became ill).

In light of the current outbreak of COVID-19, acting on advice of the Welsh Government and Local Authority, and in consultation with the Chair of Governors we have taken the decision to review non-essential school events to limit risk to the school community, including those who may be more vulnerable. Although these events are an integral part of the school calendar we feel that it is sensible to postpone certain events until later in the school year. We are sure you will support the school in these decisions in these challenging circumstances.

- All parents' evenings planned for Monday 23 March and Wednesday 25 March will be postponed and will be re-arranged at some point in the future.
- All swimming or off-site sporting events have been postponed until further notice.
- All In-School After School Clubs have been postponed until further notice (Drama, Science Club).
- Nev's after school football coaching will continue as planned today (Tues 17 March) but will be postponed going forward until further notice.
- To-date Flintshire Music Services will be delivering music lessons (you will be informed of any changes).

/Please see overleaf



Cyfeirer pob gohebiaeth i'r Prifathro  
Please address all communications to the Headteacher



### **What we're doing to protect and support pupils and staff:**

At Ysgol Derwen we continue to be proactive in keeping the school community safe, including:

- Closely following the advice and protocols from Welsh Government and Public Health Wales.
- Teaching all pupils to have the best hygiene practice and re-enforcing this throughout the day.
- Staff will conduct enhanced cleaning throughout the school day and after school focusing on the toilet areas, door handles and any shared IT equipment.
- Monitoring all pupil and staff absence and ensuring that anyone displaying any symptoms is advised according to current Government guidelines.

### **What you need to do:**

- If you have recently changed your contact details, please inform the school office as soon as possible via email on [kimail@hwbcymru.net](mailto:kimail@hwbcymru.net).
- Come and collect your child straight away if we ask you to (we will contact you if they become ill with either a temperature or a new, continuous cough). Please follow the Government guidelines by keeping your child at home for 14 days. This will protect other children and staff.
- Teachers are currently preparing activities for your child to complete at home, which in the event of a school closure, will be placed either on our school website or sent home with your child. (Further information will follow).

It is a difficult time for everyone and understandably we are all worried about the impact this might have on our families and our community. It is important we follow Government guidelines to keep ourselves, our families and community as safe as possible.

Thank you for your continued support.

Yours sincerely

**Ms S King**  
**Deputy Headteacher**

