

Dear Parents/Carers

RE. Next Steps with Check-in and Catch up Sessions

We would like to thank you once again for your continued patience during this time of uncertainty. We have been working very hard behind the scenes since the Education Minister's announcement that schools were to increase operations from the 29th June for check in and catch up sessions for pupils.

Risk assessments and operational plans are now with the local authority awaiting approval but we are now in a position to share a range of further plans with you.

Please also be aware that these plans are based on current guidance and things do seem to be changing daily!

Thank you all for also completing the recent questionnaire which has helped me draw up plans based on actual pupil and staff numbers.

If you stated that your decision was to **not** to send your child to back to school we respect this decision and therefore we have **not** allocated your child a place in school for the remainder of the summer term.

Please note we are unable to accept a change in this decision for the rest of the summer term. This is to ensure the health and safety of all our staff and students, further to the logistical arrangements we will now be making for those who have applied for a place.

In order to support your child's education, we will continue to provide online resources.

Check in and catch up sessions

Check-in and catch-up sessions will involve activities to support pupils' health and well-being, and develop their readiness for learning. These activities will also be available for those accessing remote learning.

If you requested for your child/ren to attend the class-based check in and catch up sessions, they will be structured as follows:

How will we organise returning to school?

Structure of sessions

We will aim to accommodate approximately one third of our children (class based children and vital key workers children accommodated in the childcare setting in the school hall) within school at a time to try to allow for social distancing measure to be upheld. In order to do this, we will allow certain year groups to come in on given days. Please see the proposed timetable below:

The school day for the four weeks leading up to the summer break will start between 8.45am and 9.25am and will end between 12.30pm and 1.00pm. More information regarding exact drop off and pick up times will be shared with parents the week before your child is due to attend.

Proposed timetable. Discussions are still ongoing between Welsh Government, Unions and Local Authorities regarding the fourth week. If there is a change in guidance we will ensure all classes get their sessions in a three week period.

MONDAY 29 TH JUNE	TUESDAY 30 TH JUNE	WEDNESDAY 1 ST JULY	THURSDAY 2 ND JULY	FRIDAY 3 RD JULY
Year 6 Reception	Year 6 Reception	Year 6 Reception	Year 6 Reception	Deep Clean day. Classes closed.
MONDAY 6 TH JULY	TUESDAY 7 TH JULY	WEDNESDAY 8 TH JULY	THURSDAY 9 TH JULY	FRIDAY 10 TH JULY
Year 5 Year 1	Year 5 Year 1	Year 5 Year 1	Year 5 Year 1	Deep Clean day. Classes closed.
MONDAY 13 TH JULY	TUESDAY 14 TH JULY	WEDNESDAY 15 TH JULY	THURSDAY 16 TH JULY	FRIDAY 17 TH JULY
Year 4 Year 2	Year 4 Year 2	Year 4 Year 2	Year 4 Year 2	Deep Clean day. Classes closed.
MONDAY 20 TH JULY	TUESDAY 21 ST JULY	WEDNESDAY 22 ND JULY	THURSDAY 23 RD JULY	FRIDAY 24 TH JULY
Year 3	Year 3	Year 3	Year 3	Deep Clean day. Classes closed.

Each class has been split into groups/bubbles.

Each group will attend over 4 consecutive days.

Each group will be with a teacher over the four sessions to reduce the risk of transmission between groups. We are planning on having your child's class teacher available on the days your child is in school but this can not be guaranteed.

Pupils may not transfer between the bubbles and the groupings by staff are final.

We will be operating strict staggered drop-off and collection times between 9am-1pm for parents and pupils to ensure appropriate safety measures on site.

-e.g. this could mean that your child may only be onsite from 8.45am-1pm and this will vary from class to class.

*Further class-based information to follow regarding designated class entrances, procedure, timings etc.

Staff will continue to work from home during afternoons between Monday and Thursday to continue remote learning support. Staff will not be available on a Friday as this time has been allocated for them to plan tasks for the following week, participate in continued professional development tasks and undertake additional school duties as required.

We are unable to accept any additional requests for pupils to attend catch up and check in sessions as groups have now been finalised which has taken a considerable amount of time to organise.

If your circumstances have changed and you do not wish for your child to attend the check in and catch up sessions then please let your child's class teacher know immediately.

Lunches and snacks

Newydd catering will provide every pupil attending with a free packed lunch consisting of a sandwich, bottle of water, piece of fruit and snack.

Pupils will be eating lunch on site before they go home.

Pupils may bring a drink in a bottle which must be labelled clearly with their name to avoid others drinking it by mistake. This will be kept on their desk/chair space. *No fizzy drinks or glass bottles.

Pupils may bring in an additional snack for mid-morning e.g. piece of fruit, packet of crisps, cereal bar etc.

*Further details to follow regarding lunches e.g. ordering system and Free School Meals for pupils not attending the check in/catch up sessions once we receive updated information from Newydd Catering.

Safety and hygiene

Classrooms have been set up taking into account risk assessments for social distancing/safety measures e.g. each pupil will have own chair/desk, (spaced 2m apart) pack of resources etc.

Soft furnishings, toys have been removed where possible to mitigate risk of transmission as they are harder to clean.

Shared equipment e.g. plastic construction (particularly in Foundation Phase) will be cleaned regularly.

Younger children (particularly in Foundation Phase) will be reminded sensitively about social

distancing, hygiene rules. However, as you can appreciate 2 metre social distancing will be difficult for them. They will not be expected to sit at chairs and desks throughout their time on site.

If a pupil knowingly refuses to follow social distancing rules, or coughs/spits at another individual or endangers others, they will be sent home. They will not be allowed to continue with the check in sessions at school and will be asked to continue with distance learning at home.

Pupils can wear their own clothes rather than school uniform which will need to be washed at the end of each day.

Pupils will not be using cloakrooms, but will keep belongings with them at their chair/desk. There is no need to bring bags etc into school.

Class groups/bubbles have designated toilets, sinks and access to hand sanitisers. Access to toilet facilities will be managed by staff to enable social distancing.(only one pupil at a time in a toilet block)

Class groups/ bubbles have designated entrances and zones on the playground/field.

Pupils will need to wash hands frequently throughout the day and will be encouraged/guided where required.

Pupils will not bring home work that they complete in school.

Staff will have access to PPE packs as required e.g. for administering first aid/intimate care for younger pupils etc.

Cleaning spray/wipes and cloths will be accessed by staff in each class throughout the sessions for high touch areas e.g. tables, door handles etc.

Cleaning staff will clean at the end of each day and a further deep clean on a Friday.

Pupils/staff/parents showing symptoms on site

Under no circumstances should a pupil, staff member or parent attend the school setting if they:

Feel unwell

have any of the three identified COVID-19 symptoms (a new continuous cough, a high temperature, or loss of taste or smell)

have tested positive for COVID-19 in the past 14 days

live in a house hold with someone who has symptoms of COVID-19 or has tested positive to COVID-19 in the past 14 days.

We will continue to follow Wales Infection Prevention and Control Guidance for Education for other childhood illnesses e.g. sickness and diarrhoea 48-hour rule.

If a pupil or staff member show symptoms on-site, the following steps will be followed:

Pupil/staff member will be taken/go to designated isolation space. A staff member will accompany the child to the space wearing appropriate PPE equipment where necessary.

Parent/Carer of pupil will be telephoned to collect child immediately.

Other pupils/staff within that child's group/bubble will not need to go home, however, parents will be notified by telephone and parents will be given the option to collect them if they wish to do so. If a positive COVID-19 result is obtained for the pupil/staff member, all pupils and staff within the group/bubble will be required to isolate according to current guidance.

General information

We ask that when you drop-off and collect your child/ren you spend the least amount of time on site as possible e.g. please do not congregate with other parents outside the school.

We ask that you follow social distancing measures when waiting for pick-up and collection. These are for everyone's safety.

If you need to speak to a staff member, please call school 01244 660291 or send a message via Google Classroom / email (please remember teachers will not see these immediately). Staff will not be able to answer queries at drop-off/pick up times as they will be restricted for time due to the staggered times in operation.

Please do not visit the school or call in at the Main Office, instead ring school to speak with Mrs Edwards or Mrs Rowlands or email school on kimail@hwbcymru.net with your enquiry.

You must notify school by telephone if your child is unable to attend on a particular day as soon as you are able.

Emergency childcare provision for children of critical keyworker parent/vulnerable pupils.

This provision is only for children of critical keyworker parents and identified vulnerable pupils. We will require proof of key worker status.

Most pupils expected to access this provision are already accessing or have accessed this at the hub at Ysgol Estyn.

This provision must only be used for the duration of the key worker parents time that they are unable to complete their work duties at home. If you are a key worker but are still able to complete your duties from home, you would still be expected to keep your child at home to reduce the risk of transmission of the virus.

Pupils will not be able to access both emergency childcare provision and class check in and catch up provision. This is to limit cross contamination.

Further details regarding childcare has been sent to relevant parents. If you have applied for childcare and have not received any additional information please email the school to inform us and we will get the information to you.

We will be in touch as soon as we are able to with further details of dates and times of attendance, and specific 'housekeeping' arrangements.

Thank you for your continued cooperation and support.

Mr R Jones

Head Teacher