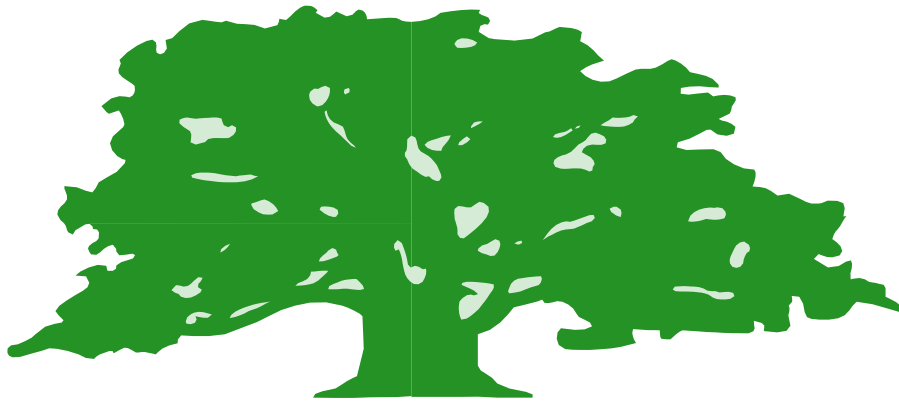


YSGOL DERWEN / DERWEN
FOUNDATION SCHOOL



Developing Potential through
Educational Excellence

Guidance for parents and pupils
on returning to school

June 2020

All schools across Wales will start to allow children to return to school from Monday 29th June until Friday 17th July. All children will have the opportunity to "Check in, Catch Up, Prepare for summer and September".

To help you understand and prepare for this, we have produced this booklet which will hopefully answer your questions and provide you with a clear understanding of what school will look like.

How will we organise returning to school?

We will aim to accommodate approximately one third of our children (class based children and vital key workers children accommodated in the childcare setting in the school hall) within school at a time to try to allow for social distancing measure to be upheld. In order to do this, we will allow certain year groups to come in on given days. Please see the timetable below:

The school day for the three weeks leading up to the summer break will start between 8.45am and 9.25am and will end between 12.30pm and 1.00pm. More information regarding exact drop off and pick up times will be shared with parents the week before your child is due to attend.

MONDAY 29TH JUNE	TUESDAY 30TH JUNE	WEDNESDAY 1ST JULY	THURSDAY 2ND JULY	FRIDAY 3RD JULY
Year 6 Reception	Year 6 Reception	Year 6 Reception	Year 6 Reception	Deep Clean day. Classes closed.
MONDAY 6TH JULY	TUESDAY 7TH JULY	WEDNESDAY 8TH JULY	THURSDAY 9TH JULY	FRIDAY 10TH JULY
Year 5 Year 1	Year 5 Year 1	Year 5 Year 1	Year 5 Year 1	Deep Clean day. Classes closed.
MONDAY 13TH JULY	TUESDAY 14TH JULY	WEDNESDAY 15TH JULY	THURSDAY 16TH JULY	FRIDAY 17TH JULY
Year 4 Year 2 Year 3	Year 4 Year 2 Year 3	Year 4 Year 2 Year 3	Year 4 Year 2 Year 3	Deep Clean day. Classes closed. Last day of term. Childcare Hub may close early.

As you can see, each year group will be allocated 4 days in a block. Friday will be a day when classes are deep cleaned and closed.

How will the children in the year groups be organised?

- Each year group will be split into 2 to 4 smaller groups depending on the number of children returning in each year group.
- In Foundation Phase there will be no more than 8 in each group. In Key Stage 2 there will be no more than 7.
- Each group will be allocated a classroom and a designated toilet. Toilet breaks will be organised so that only one child will be in any given toilet at any given time.
- The children will remain in their allocated classrooms throughout the day and will only be allowed to 'mix at a distance of 2 metres' with the other children in that room and the member of staff allocated to them.
- Class groups, allocated toilets, etc will be clearly signposted throughout the school.

A guide to the school day

- We aim to allow children into school in small groups, in 5-minute intervals. We will provide you with a 'drop off' time that you must adhere to. If you miss your allocated time we will ask that you wait until the end of the drop off period so that your child does not mix with any other groups.
- Please travel to school only with your family unit and we would strongly discourage families/children travelling/walking to school together in groups etc as this contravenes social distancing guidelines.
- While waiting to enter the school grounds please adhere to the 2m social distancing rule.
- Parents are NOT allowed on school premises. A member of staff will meet your child at the MAIN gate. His / her temperature will be taken before he/she will be allowed to

come in to school. Any child with a temperature of 38'C or above will be asked to go home .

- School gates will be locked throughout the school day. If you have an emergency and need to pick up your child outside the allocated slots, please call the school on 01244 660291 and someone will deal with your request.
- Children in each group will then be led to their allocated room and enter that room through the external classroom door.
- Your child will be required to use the antibacterial gel or handwash in class on entry.
- Classrooms have been set out so that there is a 2 metre social distance between the children and staff. Once a desk space has been allocated to a child they will use that same space for the duration of their time in school.
- There will be regular toilet breaks throughout the day and children will only use the toilet that has been allocated to that group. Unfortunately, this will mean that boys and girls within the same group may be using the same toilet block but all children will be asked to only use the cubicles, the urinals in the boys toilet will be taped off. Only one child will be allowed in the toilet at a time.
- There will be a one way system operating in the corridor with desks separating the pathways.
- The children will have access to the outdoors and weather permitting, we will endeavour to be outside as much as possible. However, the children will be allocated a 'play space' outside where again, they will not be permitted to mix with other groups of children.
- All children will eat snack and lunch within their allocated classrooms. Free meals, containing a sandwich, a piece of fruit and a drink of water, will be provided for all children. Children must not bring their own lunch in.



- If your child will not eat the lunch provided by Newydd Catering Services then you must make provision to collect your child from school early. With children leaving the site by 1pm you may also decide to allow your child to stay and feed them at home.
- Whilst children are in school we aim to continue the distance learning work which will have been set by their teachers. We will focus on reviewing their well-being and generally 'catch up' with how they have been getting on. We will not be teaching content that has not been set for distance learning or trying to catch up with the past 3 months.
- You will be asked to collect your child at a specific time at the end of the day. Again, we hope to do this in 5-minute intervals. Your child will be brought out to the front of the school by the member of staff looking after them. We ask that parents DO NOT come on to school grounds and do not loiter afterwards as other parents will be collecting too. It is imperative that you do not mix socially during dropping off and collecting times or allow your children to play together after school. If you miss your allocated time slot, for health and safety reasons, you will be asked to wait until the rest of the children are collected.
- Please note, there will be no provision for Breakfast Club or After School Club provided by Kinnerton Kids Club or Little Acorns.

What should my child bring to school?

Your child should only bring a bottle of water to school with them and a coat if the weather is wet or cool. All equipment will be provided for them in school.

What should my child wear?

Your child may wear their own clothes to attend school each day. We ask that your child wears a clean set of clothes every day. As we hope to be outside every day, please make sure that your child is

wearing suitable clothing. Trainers or flat shoes are advised. Once your child comes home from school, we advise that all clothes that she/he has been wearing go straight into the washing machine and your child has a shower. If your child wears a coat to school, they will be required to hang this on the back of their chair. We will not be using the cloakrooms. Please be aware of hats and headbands, etc, and how they rarely stay on heads!

Social Distancing

Although children will see their friends we will ask them to always remain at least 2 metres apart. In the classrooms we have set up the tables to help with this. We have also marked areas around the school and have set out a one-way system for travelling around the school which should mean that they do not cross one another. We have put up signage to remind children of the rules. We expect that older children may find this easier to do. From our experience of working at the Hub school we have found it very difficult encouraging younger children to socially distance. Please talk to your child about this as there may be times when we ask him / her to move away from another child or adult which may be very confusing. When we are playing outside the children will have allocated play spaces and these will be coned off. The children within that play space will be asked to play only with other children from their group but at a distance of 2 metres away.

PPE

The school has purchased PPE and some members of staff may at times wear face masks. If a member of staff would prefer to wear PPE, face mask or gloves whilst in school we will support them in doing so. If you would like to send your child into school wearing a face mask or gloves, please do so. May we remind you however, it is your responsibility to explain why they are wearing the face mask and gloves and that they will need to stay on unless they are eating. If they no longer wish to wear them during the day, they must be

put away and not brought out again or disposed of. Face masks should not be shared with anyone else.

Accidents and Intimate Care

If your child falls or hurts themselves during the day and needs medical attention, it will be necessary for staff to put on PPE to treat them. The same applies to toileting accidents. Staff will ask children to try to clean themselves up as much as possible but will wear PPE if close physical intervention is needed.

If your child requires emergency medical attention and an ambulance is required, a member of staff will accompany your child to the hospital unless you inform us otherwise or the paramedics on site advise otherwise.

Illness

If your child falls ill during the school day, you will be notified immediately and asked to collect them as soon as possible. Your child may not return to school until they are completely well again, and in the instance of vomiting and diarrhoea your child may not return until 48 hours has passed since they were last ill.

If your child begins to display symptoms of Covid-19 we will immediately put them into an isolation room and contact you to collect them. The isolation room is away from the main school building and has its own toilet / sinks etc. They should isolate for 7 days and not return to school unless they have a test and it is negative. We will inform other parents of children in the same group if this occurs.

Medical

If your child has a medical condition, for example, asthma, and you would still like to send them into school please ensure that all medicines are labelled and sent in a plastic box with a lid. We ask

that these medicines are kept in school for the entire 4 days and do not go home until your child has completed the week.

If your child has a medical condition that requires assistance from an adult, please contact the school to discuss this.

We will not be able to administer medication during school hours so please try to time dosages around the school day by either administering at home before coming to school or arranging to come in and administer the medication outside the school.

If your child's medical information has changed please inform the school as a matter of urgency e.g. asthma, allergies and dietary requirements.

Shielding

We are aware that many of you have received or have family members who have received shielding letters. If you or someone in your family is in receipt of such a letter, we ask that you stay at home and do not return to school.

*If you, your child or any family member with whom your child has been into contact is displaying any Covid-19 symptoms, you **must** alert us immediately and they **must** stay away from school.*

Hygiene / Cleaning

Children will be required to wash their hands when entering the school in the morning. They will continue to do this at regular intervals throughout the day, before and after eating, and when coming in from outside. In each class, we have access to anti-bacterial gel and handwash which has a high alcohol content.

Children will be encouraged to keep their hands away from their faces and keep things out of their mouths. We will remind children of sneezing and coughing into a tissue or the crook of their arm.

Throughout the day, staff will wipe over surfaces, door handles and other equipment. Staff will clean the toilets around midday and

cleaners will clean all areas at the end of the school day once all of the children and staff have left. We will close the school on Friday to all year groups so that a deep clean may be carried out.

Key Workers Childcare Provision

Children, where both parents are key workers, are entitled to access the Childcare Provision. This provision will run from 8am to 5pm, Monday to Friday. This will be held in the School Hall.

Children who attend this provision will not be able to mix with their year group during the catch up sessions.

Children attending childcare will use the Nursery Door to the front of the school to drop off and pick up.

Parents using the childcare facility for vital key workers will receive separate information regarding this facility.

Frequently Asked Questions: A guide for parents on children returning to school

Note that these questions have been formulated based upon the communications by Kirsty Williams, First Minister for Education in Wales .

Why are the children being offered the opportunity to return to school?

Kirsty Williams, Minister for Education has described the return to school as "a chance to work together for pupils so that they can check in, catch up and prepare for the summer and September".

What if my child is shielding?

Children who are shielding should not return to school, but contact with the class teacher and teaching materials will continue to be

available digitally, as they have been throughout the lockdown period.

When will the school close for the summer break?

School will close on Friday 17 July 2020.

How many children will be permitted on the school premises at any one time?

The number of children that can be safely in school at any one time is still in the process of being established, but total numbers will not exceed a third of pupils present at any one time. It has also been recognised that some schools may not be able to reach this level of operation.

What will be the focus of the activities if my child returns to school?

It is expected that schools use this period to support the health and well-being of learners and their staff, and that should be their foremost priority; check in with learners and support them in their preparedness for learning and consider next steps for learning as appropriate; to test the operations ready for the autumn term; and to continue to build the confidence of families in the very careful approach that is being taken. It is an opportunity for both learners and staff to prepare and get used to the new normal as it will look in September.

How will the school experience look for the foreseeable future?

Learners will experience a blend of face-to-face and online learning. In the autumn, it is expected that schools will have to continue to accommodate all learners who can attend at a reduced time to allow for social distancing. It should also be noted that the evolving science tells us that an autumn spike in the virus is a very real possibility.

What would it feel like for my child to return to school?

The exact operations of how children can be safely in school at any one time is still in the process of being established. However, it is expected that when the children are in school, it will feel very different, with staggered arrivals, departures and breaks, with far more time being spent outdoors, weather permitting, and in much smaller classes. However, it is expected that they will enjoy secure, dedicated time with teachers and classmates that they know well.

How can I decide on whether I return my child to school?

Decision makers, whether as a parent or a headteacher, always have to balance risks. In this current period, all of us have to think about the possibilities of direct and indirect harm. Kirsty Williams, Minister for Education believes that it is only by returning to their own schools that there will be increased attendance from the most vulnerable and disadvantaged children.

What impact would my child returning to school be expected to have upon Covid-19?

It allows us to make the most of the warm weather and sunlight, which has an important impact in combatting transmission of the virus.

Will teaching and support staff be subject to the new antibody testing programme?

It has been confirmed that school staff will be a priority in the new antibody testing programme, starting with staff who have currently been working in hubs. On the proposed return date, the test, trace and protect scheme will have been in place for a month and will continue to expand.

